

CITY OF SALINA
POSITION DESCRIPTION

CLASS TITLE: Landfill Facility Maintenance Worker **GR:** Temporary/Seasonal **DATE:** 03/06/2026
DEPARTMENT: Public Works **DIVISION:** General Services/Landfill **FLSA:** Non-Exempt
REPORTS TO: Landfill Supervisor **APPROVED:** _____ **JOB CODE:** N/A

GENERAL DESCRIPTION:

Under direct supervision, maintains grounds to include mowing, weed eating, litter control and collection; cleans shops, vehicles and building areas as needed; performs other job-related duties as assigned.

TYPICAL DUTIES:

- Performs manual labor in the maintenance of facilities & outdoor spaces.
- Operates utility vehicles to perform litter collection duties on municipal landfill property.
- Mows on flat surfaces and removes weeds around buildings, fences, and other landfill structures; may apply herbicides subject to minimum age requirements.
- Keeps equipment well-maintained, clean and operational; promptly reports any deficiencies to supervisor.
- Assists with installation of litter control fences.
- Cleans shop floors and shop areas.
- Cleans interiors and exteriors of vehicles and equipment.
- Prepares minimal records of own activities.
- Performs other duties as assigned.

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS: None.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Any combination of education and experience equivalent to the following:

- Eighth grade graduate minimum.
- Must be 17 years of age or older.
- Mowing, outdoor work experience, and some mechanical knowledge required.
- Grounds maintenance and equipment experience preferred.
- Must possess a valid driver's license.

RESIDENCY REQUIREMENTS: None.

ESSENTIAL JOB FUNCTIONS:

Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)
Efficiently and thoroughly complete assigned tasks with minimal corrections needed. (Daily)
Report to work on time and ready to begin at scheduled time. (Daily)
Perform tasks in accordance with accepted safety practices. (Daily)
Assist fellow staff employees and customers as needed or directed. (Daily)
Document all completed daily tasks accurately and turned in for review. (Daily)

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

Work Type: Medium, exerting up to 75 pounds of force occasionally, and/or up to 40 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects; ability to lift 10-40 pounds frequently.
Climbing/Balancing: Climb inclines, walk on uneven surfaces/slopes, balance required.
Walking: Frequently.
Stooping/Bending: Frequently.
Stand/Sit: Sit about 25 percent of the time.
Reaching: Frequently, some overhead, mostly horizontal and below the waist.
Vision: Adequate to perform essential job functions.
Color Vision: Adequate to perform essential job functions.
Hearing: Adequate to perform essential job functions.

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS (CONT'D):

Speech: Frequently communicate to management, staff members and customers.

Eye/Hand/Foot Coordination: Frequently operates equipment requiring moderate ability.

Manual Dexterity: Frequently operates equipment and tools requiring moderate ability.

ESSENTIAL JOB FUNCTIONS/EXPOSURES:

Inside/Outside: Work inside and outside. (Mostly outside)

Cold/Heat: Adverse conditions possible. (Frequently)

Wet/Dry: Adverse conditions possible. (Frequently)

Noise/Vibrations: Heavy vehicle and maintenance equipment noise.

Hazards: Moderate exposure to traffic safety and construction areas.

Fumes/Dust/Odors: High exposure to dust, moderate odors, and minimal fumes.

Infectious Diseases: Low exposure.

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to read and comprehend written material.

Ability to listen to and apply information and instructions.

Ability to understand mathematical concepts to include basic arithmetic.

Ability to comprehend and apply computer software principles.

Ability to maintain accurate records.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

- 17-year-olds: Zero-turn mower, weed-eater, utility vehicle, litter pickers, and various non power-driven hand tools.
- 18-year-olds: Zero-turn mower, weed-eater, utility vehicle, litter pickers, litter collection utility vehicle, pickups, and various hand tools.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all his/her duties.