

CITY OF SALINA
POSITION DESCRIPTION

CLASS TITLE: Maintenance Worker II

GR: 106 FLSA: Non-Exempt

DATE: 05/14/2025

DEPARTMENT: Public Works

DIVISION: General Services /Streets

REPORTS TO: Street Foreman

APPROVED: _____

JOB CODE: 7025

GENERAL DESCRIPTION:

Under general supervision, performs a variety of skilled and semi-skilled tasks in the maintenance, construction and repair of public works, sanitation, utilities, flood control, public buildings and equipment; operates light and medium equipment, street sweepers and heavy duty trucks. Work varies, individual judgement within prescribed standards and procedures is required; may schedule own work within established guidelines.

TYPICAL DUTIES:

- Oversees work crews in the absence of supervisors.
- Operates and maintains light to heavy duty equipment including tandem trucks and other trucks over 28-ton capacity.
- Operates street sweepers, backhoes, front-end loaders, rollers, boom trucks and related equipment; uses a variety of hand and power tools.
- Patches streets; performs concrete work.
- Loads and hauls equipment, sand, gravel, asphalt and construction and maintenance materials.
- Assists on the flood control system; services and maintains flood control gates and pumps; makes plumbing repairs.
- Services and performs minor repairs to equipment; performs minor welding.
- Removes storm debris and snow; places barricades.
- Mows and trims trees, grass, weeds and shrubbery.
- Performs overtime as required and performs other duties as assigned.

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:

May serve as lead worker.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Any combination of education and experience equivalent to the following:

- High school diploma or G.E.D.
- Two (2) years of work in the construction, maintenance and repair of public facilities or similar activities.
- Must possess a valid Kansas driver's license at hire.
- Must possess a valid Kansas Class B commercial driver's license (CDL) with air brake & tanker endorsements, or obtain within one (1) year from the start date of employment.

The City of Salina will pay enrollment fees and hourly wages for employees to attend Class B CDL training at Salina Area Technical College.

RESIDENCY REQUIREMENTS:

This position has a 40-minute response time by way of the most direct route and within the posted speed limits; or must live within the city limits of Salina, Bennington, Minneapolis, McPherson, Solomon, Abilene, or Carneiro.

ESSENTIAL JOB FUNCTIONS:

Establish and maintain effective working relationships with fellow employees, officials and the public. (Daily)

Operate both manual and automatic transmission vehicles. (Daily)

Apply and maintain knowledge of the current methods, equipment, materials and tools used to perform construction and maintenance tasks. (Daily)

Maintain and safely operate equipment. (Daily)

Assigned construction and maintenance tasks are performed and completed properly and efficiently. (Daily)

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

Work Type: Very heavy, exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects.

Climbing/Balancing: Climb inclines, uneven surfaces, balance required

Walking: Extensive amount required

Stooping/Bending: Frequently

Stand/Sit: Sit about 25 percent of the time

Reaching: Frequent, overhead as well as horizontal

Vision: Adequate to perform essential job functions

Color Vision: Adequate to perform essential job functions

Hearing: Adequate to perform essential job functions

Speech: Ability to express ideas and be understood

Eye/Hand/Foot Coordination: Sufficient to operate clutch operated vehicles, operate equipment at times using both feet and hands at the same time

Manual Dexterity: Sufficient to operate medium construction equipment and to handle mechanic's hand tools.

ESSENTIAL JOB FUNCTIONS/EXPOSURES:

Inside/Outside: Work outside

Cold/Heat: Adverse conditions possible

Wet/Dry: Adverse conditions possible

Noise/Vibrations: Heavy construction noise

Hazards: Exposure to traffic safety and construction areas

Fumes/Dust/Odors: Exposure to dust, possible exposure to pesticides

Infectious Diseases: Low exposure

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to read and comprehend technically written material.

Ability to listen to and apply information and instructions.

Ability to understand mathematical concepts to include basic arithmetic.

Ability to work under some stressful conditions and meet deadlines.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

Asphalt equipment, chain saws, dump trucks, front loader, heaters, hoses, jackhammer, motor grader, pickup, pumps, rakes, rollers, salt spreaders, shovels, street brooms, sweeper, tamps, tractor mowers, vibrators, & weed eaters.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all his/her duties.