

CITY OF SALINA
POSITION DESCRIPTION

CLASS TITLE: Sanitation Driver Recycling Center **GR:** 106 **DATE:** 10/18/2024
DEPARTMENT: Public Works **DIVISION:** General Services/Sanitation **FLSA:** Non-Exempt
REPORTS TO: Sanitation Supervisor **APPROVED:** _____ **JOB CODE:** 7035

GENERAL DESCRIPTION:

Under general supervision, operates medium equipment and heavy-duty trucks including refuse and recycling packers trucks. Work varies, limited judgement within prescribed standards and procedures is required; adjusts work methods to meet task requirements.

TYPICAL DUTIES:

- Performs various manual labor and semi-skilled tasks related to recycling and refuse collection and disposal.
- Operates and maintains light and medium-sized equipment, including recycling/refuse trucks and vehicles over 27-ton capacity.
- Prepares and maintains records of recycling activities.
- Removes recyclables from vehicles and loads them into packer trucks.
- Drives and unloads packer trucks in Salina and surrounding areas.
- Ensures non-recyclable materials are not accepted.
- Responds to citizens' inquiries about recycling procedures.
- Cleans and maintains the facility and grounds.
- Washes trucks and performs routine maintenance checks.
- Conducts minor equipment repairs.
- Works overtime as required and performs additional duties as assigned.

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:

Acts as lead worker of sanitation workers.

MINIMUM EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Any combination of education and experience equivalent to the following:

- High school diploma or G.E.D.
- Two (2) years of experience operating refuse packers or medium equipment in construction, maintenance, or related fields preferred.
- Experience in manual labor, preferably in waste management, recycling, construction, or other heavy physical labor roles; knowledge of waste disposal or recycling procedures is beneficial.
- Ability to perform strenuous physical tasks for extended periods, including lifting heavy objects and enduring outdoor work in adverse weather conditions.
- Must possess a valid Kansas driver's license at hire.
- Preferred possession of a Class B commercial driver's license (CDL) with air brake endorsements, or ability to obtain within one (1) year from the start date of employment.

The City of Salina will pay enrollment fees and pay hourly wages for employees to attend Class B CDL training at Salina Area Technical College.

RESIDENCY REQUIREMENTS:

None.

ESSENTIAL JOB FUNCTIONS:

Establish and maintain effective working relationships with fellow employees, officials and the public.
(Daily)

Effectively assign and supervise personnel. (Daily)

Maintain and safely operate equipment. (Daily)

Assigned projects are performed properly and efficiently. (Daily)

Operate both manual and automatic transmission vehicles. (Daily)

PHYSICAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

Work Type: Medium, exerting up to 50 pounds of force occasionally, and/or up to 20 pounds frequently, and/or up to 10 pounds of force constantly to more objects.

Climbing/Balancing: Climb inclines, uneven surfaces, balance required.

Walking: Minimal amount required.

Stooping/Bending: Frequent stooping, bending and twisting required.

Stand/Sit: Sit about 20 percent of the time.

Reaching: Frequent, overhead as well as horizontal.

Vision: Adequate to perform essential job functions.

Color Vision: Adequate to perform essential job functions.

Hearing: Adequate to perform essential job functions.

Speech: Occasionally express ideas and be understood.

Eye/Hand/Foot Coordination: Minimal, able to walk, push carts, work clutch with foot, work levers.

Manual Dexterity: Minimal, able to use shovels, rakes, brooms, clutch and levers.

ENVIRONMENTAL DEMANDS OF ESSENTIAL JOB FUNCTIONS:

Inside/Outside: Work outside.

Cold/Heat: Adverse conditions possible.

Wet/Dry: Adverse conditions possible.

Noise/Vibrations: Heavy packer noise.

Hazards: Exposure to traffic safety and dump areas.

Fumes/Dust/Odors: Exposure to yard dust, garbage odors and minimum exposure to fumes.

Infectious Diseases: Low exposure.

MENTAL REQUIREMENTS OF ESSENTIAL JOB FUNCTIONS:

Ability to listen and apply information and instructions.

Ability to read and comprehend technically written material.

Ability to work under some stressful conditions and meet deadlines.

MACHINES, TOOLS, EQUIPMENT AND WORK AIDS USED:

Brooms, dump trucks, lifts, packers, power washer, rakes, sanitation trucks, and shovels.

REMARKS:

The above position description is intended to describe the duties of an employee in general terms and does not necessarily describe all his/her duties.